

Residential Supportive Services Guidelines for Submissions for GHVP Housing Assistance

This serves as a guideline for the responsibility of Case Managers and other Highland Rivers Health Staff when considering an individual for the Georgia Housing Voucher Housing Assistance Program (GHVP).

The latest Summary of Changes for Providers, disseminated by DBHDD, advises updated rules for GHVP. Specifically, Rule 19 - Part 1 - Section 3 of Service Definitions for the Georgia Housing Voucher Program state:

“...the expectation that providers will only access the GHVP housing assistance after other affordable rental housing options have been explored and applied for if available.”

This means that Case Managers who have individuals in need of housing must seek and document other housing opportunities and resources first before seeking to obtain housing through GHVP.

DBHDD selects tenants deemed most likely to succeed, at its sole and absolute discretion, based in part on the following factors:

- Eligibility for other supportive housing programs
- Daily living assessment
- ADA target population eligibility criteria (must meet at least one of these criteria):
 - Those that are transitioning from a state supported hospital or CSU, frequently admitted to state hospitals, who are frequently seen in emergency rooms for mental health, who are chronically homeless, who are being released from jails or prisons, and meeting the clinical criteria for ACT and ICM services. In addition, any individual in the above target population who otherwise satisfies one of the eligibility criteria and who has a co-occurring condition, such as substance abuse disorders, developmental disabilities, or traumatic brain injuries.
- Current housing status
- Income potential
- Desired location
- Capacity for support services
- Employment History
- Criminal History

To ensure that Highland Rivers Health maintains a high rate of successful GHVP transitions and to comply with DBHDD standards, the following criteria are required to begin the application process:

1. Individual has three or more hospitalizations due to mental health status within the past year or is being released from jail/prison with no stable housing
2. Individual has been referred to and currently has an ICM or ACT Case Manager
3. Individual meets the HUD definition of chronic homelessness
4. Individual has documented notes in CareLogic of attempts to find other avenues/programs for housing services

Once an individual meets these criteria, a referral should be sent by the individual's Case Manager to the GHVP Coordinator via CareLogic, with an email to the coordinator alerting them to the referral. The GHVP Coordinator will make a determination if the individual meets the current criteria and eligibility for GHVP. If the individual referred meets the criteria, the GHVP Coordinator will email the individual's Case Manager with a GHVP Referral Form (documents attached) which the Case Manager will assist the individual in completing and submit to the GHVP Coordinator. The GHVP Referral Form must have the following documentation for it to be valid:



- Completed GHVP Referral Form
- Copy of the Individual's Treatment/Recovery Plan or MICP/CONNECTS
- Copy of the Individual's Safety Plan
- ADA Settlement Criteria Eligibility Documentation (Copy of Individual's most recent Diagnosis in CareLogic)
- GHVP-14 Declaration of Citizenship Status, including a copy of the Individual's valid ID

This will then be submitted to DBHDD to determine approval. If the individual is approved by DBHDD, the GHVP Coordinator will then proceed with the interview process for the individual and work with the individual's Case Manager in obtaining housing for the individual via GHVP.

A handwritten signature in black ink, appearing to read "Jarrod Cochran", is written over a horizontal line.

Jarrod Cochran
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